

Walnut Township Trustees Regular Meeting

**Date:** March 3, 2020

**Time:** 7:00 p.m.

**Recorder:** Patricia McLoughlin

The Pledge of Allegiance was recited

| <b>Attendee</b>                 | <b>Present</b> | <b>Attendee</b>                 | <b>Present</b> | <b>Attendee</b> | <b>Present</b> |
|---------------------------------|----------------|---------------------------------|----------------|-----------------|----------------|
| Bill Yates, Trustee<br>Chairman | <b>X</b>       | Tim Morris, Parks &<br>Roads    | <b>X</b>       | 8 guests        | <b>X</b>       |
| Terry Horn, Trustee             | <b>X</b>       | Mike Berry, Zoning<br>Inspector | <b>X</b>       |                 |                |
| Doug Leith, Trustee             | <b>X</b>       | Fiscal Officer Jane<br>Baker    | <b>X</b>       |                 |                |

| <b>Discussion Summary</b>  | <b>Action/Decision/Follow-Up</b>   |
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| <p>Meeting called to order by Chairman Yates<br/>Approval of minutes for January 17, 2020</p> <p>Approve minutes for February 4, 2020 with revisions</p>   | <p>Motion to approve minutes by Trustee Leith, second by Trustee Horn.<br/><u>Roll call:</u> 3 YES</p> <p>Motion by Trustee Horn, second by Trustee Leith<br/><u>Roll call:</u> 3 YES</p>  |
| <p><u>Financial Report</u> – Jane Baker<br/>Approval of checks #25555-25563<br/>Approval of EFT's #67-162<br/>Acknowledgement of FO reports and bank reconciliation for cash summary,</p> <p>Official times sheets and Patricia McLoughlin invoice</p>   | <p>Trustee Horn acknowledged receipt of financial reports<br/>Motion to approve by Trustee Horn, second by Trustee Leith<br/><u>Roll call:</u> 3 YES</p> <p>Motion by Trustee Leith, second by Trustee Horn.<br/><u>Roll call:</u> 3 YES</p> |
| <p><u>Comments from the floor:</u> Bill Cunningham, resident of New Salem addressed the Trustees last year regarding a culvert and water on his property. He said he had not received any response from the Trustees. Tim Morris (Parks &amp; Roads) said that he had been out to the property on at least 3 occasions and could not locate the culvert, nor did he find Mr. Cunningham at home. Tim Morris (Roads &amp; Parks) agreed to meet Mr. Cunningham at his property at 1:00 on 3/4/20. He did give the Township credit for tearing down a house and a shed. He also mentioned regarding tires being dumped near his property. The Trustees announced that the Fairfield County Health Dept. offering a tire collection day on March. Allowance of 10 tires per household (passenger tires only).</p> |  |

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| <p><u>Millersport Fire Department – Chief Bob Price</u><br/> 106 fire and EMT runs between Walnut Township-Thurston and Millersport Fire Department.<br/> Plans to hire 6 new applicants<br/> April 2<sup>nd</sup> is the first scheduled meeting for the BLASST 2020.</p> <p><u>Thurston-Walnut Township Fire Department –</u></p> <p>Trustee Leith attended a meeting with Chief Price and Mary (Mayor of Thurston) to alleviate any rumors regarding the closing of the TWTFD. Trustee Leith assured the Mayor that there were no plans to close the Thurston-Walnut Twp. F.D.</p>  |   |
| <p><u>Zoning Inspector-</u> Mike Berry<br/> 3 permits<br/> 1 fence, 1 shed, 1 deck</p>   |   |
| <p><u>Parks &amp; Roads -</u> Tim Morris<br/> Tim said that Leib’s Island Road needs to be repaved.<br/> Working on 2 grants: Community block grant for 6 roads @ Fairfield Beach.<br/> Meeting scheduled with BWC on 3/5/2020<br/> Meeting with the County scheduled for 3/17/2020<br/> The tornado shelter grant at Fairfield Beach is moving forward. Application for sewer system and well for the tornado shelter is \$15,000.00<br/> Crack seal on Cherry Lane is estimated \$2,000.00.<br/> Tires are needed for the front-end loader - estimate is \$4600.00 with Krieger Tire.</p> <p>Tim provided estimate of \$1,750.00 for new shop windows.</p>   | <p>Motion by Trustee Horn to approve the estimate for tires for front-end loader, second by Trustee Leith.<br/> <u>Roll call:</u> 3 YES<br/> Motion by Trustee Horn to approve estimate for windows, second by Chairman Yates.<br/> <u>Roll call:</u> 3 YES</p> |
| <p><u>Recycling</u> - Trustee Leith said that the new manager at the recycling company contacted him to discuss the possibility of placing another recycling trailer somewhere in the Township. Trustee Leith shared with him the issues the Township is having with the lack of maintenance on the current trailers at the Township building. The new manager said that he would work on improving the maintenance of the current trailers and requested the placement of a second trailer somewhere in the Township. Trustee Leith said that he would table the possibility of additional trailers until the situation is rectified.<br/> Trustee Leith suggested that Mike King contact the new manager and discuss the possibility of placing signs at the current trailers to see if it would eliminate the dumping of trash.</p> |   |

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| <p><u>Old Business –</u><br/>5725 Blacklick-Eastern Rd. (SR 204) – email from Mr. Chapdelaine explaining his intentions are to demolish the property with all outbuildings except for one.</p>   |   |
| <p><u>Garage block wall repairs -</u> Chris Henry to start repairs on 3/16/20 at a cost of \$5425.00. This estimate does not include angle iron plates or welding.</p>   |   |
| <p><u>Property Maintenance Code -</u> The Trustees are proposing to adopt the international Property Maintenance Code (IPMC) and enforce Chapter 3 of the Code on a “priority basis”. This covers building exteriors as well as the upkeep of the site and would control items such as rubbish, building materials, junk cars, etc.</p> <p>Chris Sasso, resident of North Bank suggested a volunteer committee to help people fix or repair their houses prior to being subjected to citations. The Trustees explained that they would utilize the Fairfield County Law Director’s Office to enforce at no cost to the Township.</p> <p>The Trustees suggested 2 public hearings and notify the public 1 week in advance of these meetings. A Special Meeting was scheduled for Wednesday 3/18/2020 at 7:00 p.m. for the first public hearing, and Tuesday, April 7<sup>th</sup> at 6:30 p.m. for the second public hearing. Publication date would be March 9-13, 2020 IPMC and placed on the township website and in the Eagle Gazette. Trustee Horn said that he would extend an invitation to Dan Cogley from the Law Director’s Office to attend the 2<sup>nd</sup> hearing to address any questions or concerns from the public. The Trustees also indicated that the adoption of a Property Maintenance Code would need to be approved by 3 Trustees.</p> <p>Section 104 of the IPMC provides the guidelines for the job description for a property maintenance inspector. Trustee Horn is to draft the job description for approval by Trustees. Residents questioned where the funds would come from to pay for this person and Jane replied it would come from zoning funds.</p> | <p>Motion by Trustee Horn to propose establishing a Property Maintenance Code for Walnut Twp. On Wed. 3/18/2020 and Tuesday, 4/7/2020, second by Trustee Leith.<br/><u>Roll call:</u> 3 YES</p> |
| <p><u>Salt Barn inspection –</u> Trustee Horn indicated that the posts towards the door are deteriorating.</p>   |   |
| <p><u>Resolution 07-20</u> for OTARMA insurance update. House Bill 291<br/>Surety bonds on OTARMA policy</p>   | <p>Motion by Chairman Yates, second by Trustee Leith.<br/><u>Roll call:</u> 3 YES</p>   |
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| <p><u>DAC (Fairfield County Dept. of Health District Advisory Council) Meeting update</u><br/>         – Trustee Leith attended the meeting, working on 2021 budget; they are asking for a 5% increase from the Townships. Lancaster is part of the program on a contractual basis.<br/>         How much does the Health Department spend in the Townships versus the city; it is about 50-50. Trustee Leith voted no on the 5% increase. The majority voted for the increase.<br/>         A nurse from the Health Department will be contacting the Township to set up a satellite facility to administer flu shots in the Township.</p> |   |
| <p>Motion to adjourn at 9:16 p.m.</p>   | <p>Motion by Trustee Leith,<br/>         second by Trustee Horn.<br/> <u>Roll call: 3 YES</u></p> |

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 Trustee Chairman Bill Yates

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 Trustee Terry Horn

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 Trustee Doug Leith

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 Fiscal Officer Jane Baker