

Walnut Township Trustees Meeting

April 5, 2016

The meeting was called to order at 7:00 PM. Trustees Doug Leith, William Yates and Terry Horn were present.

Trustee Leith stated that Fiscal Officer Kraner has taken her oath of office for her 2016-2020 term, which ends March 31, 2020.

The minutes for the Regular Trustee Meeting on March 1st were presented for approval. Trustee Yates made a motion to approve the minutes with the noted changes. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

The minutes for the Special Trustee Meeting on March 17<sup>th</sup> were presented for approval. Trustee Yates made a motion to approve the minutes with the noted changes. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

The Permanent Appropriations for 2016 have been submitted to the Fairfield County Auditor.

Fiscal Officer Kraner attended the UAN training on March 8<sup>th</sup> and 9<sup>th</sup>.

The EMS Payments for 2016 are up to date pending the receipt of the April Bank Statement and the March final receipt report from Med3000.

Trustee Yates acknowledged the receipt of the Cash Summary by Fund, Payment Listing, Fund Status and Appropriation Summary by the trustees.

Trustee Yates made a motion to approve checks 25045 through 25074 and EFT 2016-180 through 2016-282, after being certified that funds are available and appropriations have been made by Fiscal Officer Kraner. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

**Comments from the Floor –**

There were no comments from the floor.

## **Department Reports**

***Jamie Carroll, Thurston Walnut Township Fire Department*** – Carroll stated that he is here to represent Chief Hite but does not have any reports.

Carroll stated that Mayor Boring has lifted the Hiring Ban and will allow them to hire four new firefighters.

***Larry Neeley, RPC representative*** – Mr. Neeley is at the RPC meeting; one of the topics of conversation is the Bike Path Proposal.

***Kevin Clouse – Zoning Inspector*** – An ad was placed in the Beacon for alternates for the Zoning Commission and the BZA. There has not been any response as of today.

The suggestion was made that instead of asking for a resume, that a list of questions would be compiled that would gauge the applicant's knowledge as well as pertinent personal information. Questions such as – Why they are interested, qualifications, experience, how long they have been a resident of Walnut Township.

Clouse stated that his workload has been slow and steady so far in 2016.

The process to have ODNR approve the applications for projects around the lake has been slow. The rebuild on West Bank is on hold by ODNR.

The Zoning Training in Carroll, put on by the RPC and presented by Josh Horachek and Jason Dolin, was well attended by the members of the BZA and the Zoning Commission. In attendance were 3 BZA members, 2 Zoning Committee members, Kevin Clouse Zoning Inspector, Zoning Secretary Jeannie Downey, Trustee Terry Horn and Fiscal Officer Kraner.

There was a discussion with Mike Bryson, 5782 Canal Rd, regarding his desire to build a second 40 x 30 building on his property. It is zoned R-2 and is less than 5 acres, which does not permit the building.

He has two options; either apply to have his property rezoned, which would be a 4 to 6-month process and cost approximately \$1,000 or request a variance from the BZA on the

separate building and the square footage of an accessory building at a cost of approximately \$550.

**Mike King – Recycling** – No problems at this time.

**Tim Morris – Roads and Parks** – Tim received an estimate of the Cattail Road repaving for 2016 if the entire length is completed - \$234,697. This would be a motorpave using larger stones, which should last five to seven years. There is currently no base on the berm, which will need to be added. The road will need to be striped when the motor pave has been completed. If this is completed, there will not be funds to work on any other roads in 2016. This is the most heavily traveled road in Walnut Township.

The ball diamonds are in use and the PortaJon has been placed at Fairfield Beach park.

### **Old Business**

Twenty-one surveys pertaining to what the residents would like to see improved through the Neighborhood Revitalization Grant have been returned. Street lights, and emergency shelter and street paving are the top items. There is another public meeting on April 21<sup>st</sup>.

Tim Morris suggested that a new Park Board be created and that the township passes a levy to help cover the cost of maintaining the parks in the township. Bob Ball suggested that the grant could be used for an evacuation shelter. Trustee Horn expressed concern that some of the items on the survey could not be funded within the grant guidelines and could lead to disappointment by the residents.

Any of the improvements that are completed through the grant would have to be maintained at the township's expense. There is a life expectancy assigned to the projects through which the township is responsible to maintain.

The cost of the engineering is approximately \$70,000 and the cost of the project is approximately \$450,000. The township would be responsible for the initial \$10,000 of the cost engineering, regardless if they are awarded the grant. Three fourths would be for roads, drainage, storm sewers and one fourth would be for general items such as sidewalks, parking and a walking path.

The Allocation Grant is going out for bid next week. The grant covers the repaving of King, Dahlia, Elfin and Fawn and the center section of Ivy until it dead ends.

The Sign Safety Grant has been submitted and accepted, the amount is \$22,657.80. It does not cover road name signs. The township would need to install the new signs within one year.

There are hasn't been any new requests from the IRS regarding the documentation project.

The BWC submitted documents that will need to be completed and returned by May 25<sup>th</sup>.

Trustee Leith has not had a response from Josh Horacek regarding reimbursing the trustees for their medical insurance premiums.

Tim Morris is following up on the pump stations on Buckeye Lake to ensure that they are worked into the plan for the future dam.

There is question about state payroll tax reporting.

The bi-annual audit for the township should be in the next 3 to 4 months.

### **New Business**

The township's Annual County Engineer's meeting was attended by the Trustees Yates and Leith, Tim Morris and Mike King. The statement of the 2016 set aside was distributed, for 2016 the amount is \$11,925. There was a carryover of \$32,446.02 from previous years that has be designated for Cherry Lane Phase III.

The RUMA is up for renewal for the next phase of the dam project. There was a discussion regarding what would be done regarding Lieb's Island Road in the event that ASI does not get the contract for the next phase.

The DAC Update – 1. Bd of Health working on State Accreditation. Mandated deadline is 2020, but Fairfield County is 2018. Must be renewed every 5 yrs thereafter. Three step process. Huge fees to the State for this process that offers nothing for the citizens. \$63K spread over 5 yrs. This includes many unfunded mandates. Ohio is only state requiring this

process. 2. 2017 total dollars to DAC from Twps & Villages will remain the same as this year. However the total amount from DAC is the same but formula used shows changes for each entity. For instance, Walnut is second highest with increase of \$644. Many will pay less. 3. 2017 Health Department budget includes 2% increase in salaries. Carryover will be about \$650K due to new process in grant programs (WIC, PHEP, CRI, etc.). County must now fund grant programs & then bill state at the end of each quarter for reimbursement. 4. Scott Zody replaced Ed. 5. "Targeted Areas" of inspections for 2016 is MS4 systems in Liberty & Violet (600 systems). 6. All new, replaced or altered systems are charged \$15 fee for operation permit. Fee good for 5 yrs on mechanical systems or 10 yrs on leach. (Ave – 140 per yr). 7. Approved new Lancaster contract 2 yrs (2016 & 2017) for \$295K with 3 ½% increase from old contract.

The CMS Medicare contract is up for revalidation. Kerri at Med3000/McKesson will be putting together all the information that is needed and will submit prior to the May 30<sup>th</sup> deadline.

Steve Stivers is hosting an Agricultural Round table to discuss the need to dredge or algae bloom.

The Trustees and Fiscal Officer agreed to sponsor an ad in the Sweet Corn Festival Brochure at their own expense. Trustee Leith moved to place the ad and Trustee Yates seconded the motion. The motion passed with 3 yes votes. Trustee Horn will place the ad.

The Village has asked questions regarding what is the payment schedule from the Fire Fund during the course of the year. Historically, a payment of \$10,000 was made at the same time as the payments to the Village of Millersport. However, due to salary increases and other expenses, the contract has only been balanced up at the end of the year to keep from an overpayment being made. Fiscal Officer Kraner will forward an email to Thurston Clerk Aaron Reedy that explains this policy.

The OTA Dues are due on May 6<sup>th</sup>. Trustee Horn made a motion to approve paying the dues. The motion was seconded by Trustee Yates. The motion passed with 3 yes votes. Fiscal Officer Kraner will pay the dues by this date.

There was a discussion regarding the New Salem incident where Barber Towing pulled the Thurston Walnut Township Squad and a Walnut Township truck out of the snow. The dispatching company charged Barber Towing \$30 for sending them on the run. Trustee Leith made a motion to reimburse Barber \$30 for the tows. Trustee Yates seconded the motion. The motion passed with 3 yes votes.

**Comments from the Floor –**

There were no comments from the floor.

At 9:14 PM Trustee Leith made a motion to adjourn to Executive Session per ORC 121-22-G1 to discuss Employee Discipline. Trustee Yates seconded the motion. The motion passed with 3 yes votes.

At 9:31 PM the Trustees came out of Executive Session.

Trustee Yates made a motion to adjourn. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

---

Lynn Kraner, Fiscal Officer

---

William Yates

Terry Horn

Doug Leith, Chairman