

Walnut Township Trustees Meeting

January 6, 2014

The meeting was called to order at 7:30 PM. Trustees Doug Leith, William Yates and Terry Horn were present.

Trustee Horn made a motion to accept the revised annexation agreement dated 12/19/14 to the Village of Pleasantville, between Light House Memorial Holdings, LLC and MRM 2012, reflecting the increase in acreage to 2.2960 acres. Trustee Leith seconded the motion. The motion passed with 3 yes votes. Tim Morris will co-ordinate with Matt Johnson the delivery of the executed documents.

The minutes for December 2nd trustee meeting were submitted for approval. Trustee Horn made a motion to accept the minutes with revisions. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

Trustee Horn made a motion to approve Kevin Clouse's attendance at the OTA Winter Conference. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

The minutes for December 16th trustee meeting were submitted for approval. Trustee Leith made a motion to accept the minutes. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

The minutes for the December 16th public hearing on Application 14-60 were submitted for approval. Trustee Horn made a motion to accept the minutes. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

Trustee Horn made a motion to approve temporary appropriations for 2015 as proposed in the budget for 2015. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

Trustee Horn made a motion to approve checks 24564 through 24599 and EFTS – 2014-829 through 2014-909, after being certified that funds are available and appropriations have been made by Fiscal Officer Kraner. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

Comments from the floor

There were no comments from the floor.

Department Reports

Chief Hite – Thurston Walnut Township Fire Department – The old lifepacks were sold. Effective 2015, all the part-time firefighters will receive a \$.50/hour raise.

Kevin Clouse – Zoning Inspector – There were 80 zoning permits in 2014. Kevin will be meeting with Holly Matei, RPC and the auditor on January 9th to discuss the rezoning process.

Tim Morris – Road Supervisor – Nothing to report.

Tim is working on the Critical Infrastructure Grant. He is seeking letters of support from businesses. The grant could potentially cover the repaving cost of 10 – 15 roads at Fairfield Beach. The completed grant is due on March 15th.

Old Business

The Resolution of Necessity was delivered to the Fairfield County Auditor. This is the first step in deciding whether or not to put a 1 mil levy for the road and bridge fund on the ballot.

Mr. Neeley mentioned that the street sign for Deep Cut at St. Rt. 37 is missing. Ron Miller at ODOT stated the state no longer replaces the signs. Tim will follow-up on this.

Trustee Horn completed a document that explains the terms of BZA and Zoning Commission members. The document was approved in July 2014 but not added to the minutes. This is the text of the document:

Zoning member terms clarifications

7/15/2014

Bob Ball – change term end date to 2014

David Farrell – term ends 2015

Ronald Sharpe – appoint as Board of Zoning Appeals member with a term ending 2016.

Jane Hanley - term ends 2017

Randy Quilliam - term ends 2018

Mark Helms - Alternate - term ends 2018

Clerical corrections for The Zoning Commission (ZC) members terms:

Allen Turnbull - term ends 2014

Roger Kilbarger - term ends 2015

Greg Groves - term ends 2016

Mike Wolfe - term ends 2017

Charles Pillon – Change term end date to 2018

Alexander Fant - Alternate - term ends 2018

All BZA and ZC board members, including alternates shall serve five (5) year terms ending on December 31, with the first partial year counting as one (1) year. At the end of the five (5) year term, the member ceases to be a member, unless re-appointed by the Board of Trustees.

Alternates can be appointed by the Board of Trustees to fill unexpired terms. Alternates filling unexpired terms assumes the term end date of the vacant position with his/her term not going beyond his/her original term end date.

In the absence of a regular member during a meeting the Alternate fills in as a full voting member. If a vote is delayed on any matter, the Alternate is to sit in for that particular portion until that matter has been voted on.

Trustee Horn is working on Rules and Procedures for Boards. He will give to Jason to review and then present to the boards.

New Business

There was a discussion regarding the OTARMA liability insurance application. After discussion, the trustees requested an increase in the value of the structures by 5%. Fiscal Officer Kraner will submit the application by January 15th.

To complete the application for Aetna medical insurance, Fiscal Officer Kraner will forward tax statements for the elected officials and the worker's comp listing for the fourth quarter 2014.

The trustees are looking into the possibility of using a cloud based program for storage of documents such as Evernote.

The rezoning information for the 5 acres on Cattail Road owned by Mary Lou Myers needs to be submitted to RPG and GSI to update the zoning map.

The trustees will begin to track their time for zoning in 2015. A line item will be added to the budget for zoning. This will provide documentation to show that the fees are in line with the cost of the service.

There is a possibility that funds will be available for demolition in 2015.

At 9:12 PM, Trustee Leith made a motion to adjourn. Trustee Yates seconded the motion. The motion passed with 3 yes votes.

Lynn Kraner, Fiscal Officer

William Yates, Chairman

Terry Horn

Doug Leith