

APPLICATION FOR ZONING PERMIT

Sign

The undersigned applies for a Zoning Permit for the purpose stated. The requested Zoning Permit is issued on the basis of the information contained within this application. The Applicant hereby certifies that all information and attachments to this application are true and correct. Further, the Applicant understands this permit is void if the work is not started within 1 year or is not completed within two (2) years. (Applicant please initial) _____

1. Name of Property Owner/Applicant: _____
Mailing address: _____
Phone number: Home: _____ - _____ Mobile: _____ - _____ Business: _____ - _____
Email Address: _____

2. Name of Contractor and business name if different from property owner: _____
Mailing address: _____
Phone number: Home: _____ - _____ Mobile: _____ - _____ Business: _____ - _____
Email Address: _____

3. Physical address of property for this application: _____
Subdivision Name: _____ Parcel No. _____
Section: _____, Range: _____, Lot No. _____
(If parcel is not located in a platted subdivision, a legal description must be attached)

4. Current property zoning district: _____

5. Proposed sign permit is for:
Permanent [] | Temporary [] | Wall mounted [] | Ground mounted [] | Non-illuminated []
Illuminated []

Constant light source Y [] N [] Flashing and intermittent light sources are not permitted.

Distance from right-of-way line (front set back) _____ ft.

7. Will sign be located at least eight feet vertically or four feet horizontally from any overhead electrical wires, conductors or guy wires? Y [] | N []

8. Signs along interstate and primary highways shall conform to the requirements of the Ohio Revised Code Chapter 5516 and the regulations adopted pursuant thereto (contact the Ohio Department of Transportation (ODOT) for all signs that will be placed along State roads for these additional regulations). A copy ODOT approval shall accompany this application. Has ODOT approved this installation Y [] | N []

9. Each application is to contain the following attachments and clearly indicate project address on each page:
▪ Scaled Site Plan: 1) Show actual dimensions and shape of lot 2) Location on lot of proposed fence.

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This permit application applies **only** to the Walnut Township Zoning Resolution. The Applicant understands that additional permits may be required from County, State or other regulatory agencies. The Applicant understands it is their responsibility to contact the appropriate agencies and comply with their regulations.

Important Information:

- Township Zoning District Map - http://www.co.fairfield.oh.us/rpc/pdf/wa_Zoning_sep_13.pdf
- Walnut Township Zoning Resolution/Code - www.Walnuttp.com.
- Sign regulations are covered in the Zoning Resolution, Section 10.9 “Sign Regulations”.
- Ohio Department of Transportation Fairfield County | 3265 West Fair Ave., Lancaster, OH 43130 | 740-653-5961
Web: dot.state.oh.us
- Underground Utilities – Contact the specific utility **and** OUPS at 1-800-362-2764, **before you dig!**
- See “Zoning Permit Application Instructions” and “Building In Walnut Township” for other important information.

The Applicant hereby certifies that all information and attachments to this application are true and correct and agrees with all aspects of this permit and the Zoning Resolution.

By signing, the Applicant understands that he/she must comply with all applicable Walnut Township Zoning Resolutions before he/she is granted a final Zoning Permit. In order for the final Zoning Permit to be approved, the Zoning Inspector, or his designee, may inspect the property multiple times during the construction process to ensure compliance with Walnut Township Zoning Resolutions. The Zoning Inspector, or his designee, shall notify the Applicant of the Zoning Inspector’s, or his designee’s, intent to inspect the property and schedule a time with Applicant for said inspection. Upon receiving notice, Applicant agrees to consent to the Zoning Inspector’s, or his designee’s, entrance on the Applicant’s property for the requested inspection. Failure of the Applicant to permit the Zoning Inspector, or his designee, to enter the Applicant’s property during the construction process may result in the Applicant’s final Zoning Permit being denied.

Property Owner (only): _____ Signature _____ Date _____

*Once permit is issued and project is ready for construction, provide preliminary construction stakes showing **outline of construction, lot lines and lot pins** and notify Zoning Inspector one (1) week minimum prior to construction.*

Applicant, provide three (3) signed copies | Z.I. one (1) copy goes to Applicant, two (2) for zoning file

Provide check only after Application has been approved

For Zoning Office Use Below This Line

Date Application received _____ \$ _____ fee received | Check # _____

Zoning Inspector’s Checklist:

Scaled Site Plan:[] | Legal Survey:[] | ODOT Approval document []

Permit has been, approved:[] | Denied:[] | Date: _____ Z. I. _____

Preliminary construction location staking, approved:[] | Date: _____ Z.I. _____

Final construction, approved:[] | Date: _____ Z.I. _____